

Public Safety Policy
Preparatory Division
The Juilliard School
Last Updated December 21, 2024

I. Security and Safety Objectives

The security and safety of all students, faculty, staff and visitors to The Juilliard School (Juilliard) is of paramount importance. The focus of Public Safety efforts at Juilliard is to facilitate the school's world-renowned performing arts instruction and activities within a secure environment.

To that end, students attending the Pre-College and MAP programs are subject to specific Public Safety measures that must be followed by all students and should be reinforced by their parents or guardians. These measures are in place in order to achieve the following four security and safety objectives:

1. Account for the general whereabouts of all MAP and Pre-College students from the time they arrive at Juilliard until their instruction has concluded for the day.
2. Ensure only authorized and/or appropriately supervised students leave the Juilliard building during the program.
3. Restrict access to individuals authorized to enter the building and designated areas within it.
4. Clearly identify all individuals authorized to be inside the Juilliard facility during MAP and Pre-College hours of instruction.

II. Public Safety and Safety Requirements

In order to implement the four objectives noted above, specific measures must be followed by all students, parents, immediate family, guardians, and responsible parties during Pre-College or MAP activities as delineated in the following sections.

A. Compliance with the Pre-College and MAP Public Safety Policy

1. All Pre-College and MAP students and their families must comply with the Pre-College and MAP Public Safety Policy as specified herein.
2. Public Safety Officers and staff who are on-duty during Pre-College and MAP activities are responsible for ensuring that the Juilliard facility and its occupants are safe and secure and that individuals are in compliance with the Public Safety Policy. All individuals within the Juilliard building must follow the directions of Public Safety officers and Juilliard staff.
3. Failure to comply with the Juilliard Preparatory Division Public Safety Policy may result in disciplinary action up to and including exclusion from further participation in the program.

B. Authorization to Enter the Juilliard Building

Students, parents, guardians, responsible parties and visitors must obtain an official Juilliard credential prior to entering the building. These Juilliard-issued credentials consist of two types:

- a) a Juilliard ID card, which is valid for the school year and works in conjunction with the Juilliard access control system, or

b) a visitor pass that is only valid for the day it is issued.

Policies regarding Juilliard ID

- A Juilliard ID may only be used by the individual to whom it was issued. If a Juilliard ID is used by anyone other than that individual, the ID owner may have their ID confiscated; access privileges to and within the building may also be revoked indefinitely.
- A Juilliard-issued ID must be worn and visible at all times when inside the Juilliard building during Pre-College and MAP activities. This applies to all individuals who enter the Juilliard building on Saturday.
- Only Pre-College and MAP students, and parents/guardians of students aged 11 and under are eligible to be issued Juilliard ID cards. Students and parents/guardians are not permitted to sign in guests.
- All IDs may access the building during building hours: Monday through Friday, 8am-midnight and Saturday and Sunday, 8am-11pm.

C. Exiting the Juilliard Building

1. No students under age 14 will be allowed to leave the Juilliard building until their instruction has concluded for the day unless they are accompanied by their parent or guardian on record.
2. Students ages 14 and up are permitted to leave the Juilliard building during the program if their parent, guardian or responsible party provides written permission to the Juilliard School.
3. All students and parents must exit the building through the turnstiles at the 65th or 66th Street exits.
4. All individuals who have been issued a Juilliard proximity ID card must present this ID (i.e., "swipe out") at the 65th Street and 66th Street turnstiles when exiting the building.

D. Required Behavior While Inside the Juilliard Building

1. All Pre-College and MAP students are expected to behave in an orderly manner at all times when inside the Juilliard building.
2. All individuals within the Juilliard building must comply with the instructions of the Public Safety Officers on duty and/or designated members of staff.
3. A Juilliard-issued ID must be worn and visible at all times when inside the Juilliard building during Pre-College and MAP activities. This applies to all individuals who enter the Juilliard building on Saturday.
4. Lost or stolen IDs should be immediately reported to a Public Safety Officer on duty or a member of staff.

E. Parent/Guardian Access

1. Only parents with an active ID card are permitted to enter the building.
2. The Peter J. Sharp lobby is available for parents and guardians to use as a waiting area.
3. Students aged 11 and under, or those with approved accommodations, may be accompanied in the building by one parent upon request.
 - a. Parents/guardians may only accompany their student to their classrooms during passing time.
 - b. Parents are not permitted to observe their child's private lessons and classes unless given specific permission from the faculty and administration.
 - c. Parents with ID cards are allowed to access the fifth-floor library.
 - d. Though two parents are permitted to have ID cards for their student(s), only one parent may enter the building with their student at a time.

F. Visitor Access to the Juilliard Building

1. Pre-College students, MAP students, Pre-College/MAP parents, guardians and responsible parties are not permitted to sign in guests.
2. Visitors to the Juilliard facility during Pre-College and MAP activities must be hosted by a Juilliard college or graduate student, faculty member or member of staff.
3. Visitors to the Juilliard facility during Pre-College and MAP activities must register with Public Safety at the Front Desk and be issued a temporary ID, which must always be displayed when inside the building.
4. Authorized visitors/guests should be accompanied by their host when inside the Juilliard facility when Pre-College/MAP activities are conducted (i.e., Saturdays).

G. Event Management

1. Enhanced Public Safety measures may be in effect for Juilliard-sponsored events scheduled during Pre-College and MAP activities. Such measures may include the requirement that an event be ticketed and/or that all attendees must display Juilliard-issued identification as well as bag checks.
2. Any special instructions in effect during Juilliard-sponsored events will be communicated via the Department of Public Safety prior to the event.

H. Use of Practice Rooms

1. Practice rooms are for student and instructor use only.
2. Practice rooms require pre-registration and require the use of the card reader on the door for entry. [Review how to use the practice room system here.](#)
3. Windows in the doors of practice rooms must always be unobstructed so that the practice room interior is visible from outside the door.
4. Parents, guardians, responsible parties, and immediate family may not accompany their child in practice rooms unless the child is 11 years old or younger. Parents/guardians of

students aged 11 or younger may not access practice rooms without being accompanied by their child.

Practice room policies for Preparatory Division students are as follows:

Tuesday-Friday: Before 5pm, students must obtain a practice pass from the Prep Division office. After 5pm, their ID cards will work on the practice kiosk system.

Saturday-Sunday: Students ID cards may be used on any practice room.

Monday: Students must obtain a practice pass from the Public Safety desk—the Prep Division office is closed on Mondays.

I. Individual Student Lessons

1. All individual lessons must be conducted on Juilliard premises and specifically in practice rooms or other designated areas.
2. Individual lessons must be coordinated through the Juilliard Pre-College or MAP office prior to initiation.

J. Emergencies

1. In the event of an emergency, all Pre-College and MAP students must comply with the instructions of Juilliard Public Safety Officers on duty, a member of the Juilliard staff or official representatives of law enforcement. Juilliard Public Safety Officers are identifiable via their uniform with Juilliard insignia.
2. Emergency instructions will be broadcast via the intercom system or directly to facility occupants by individual members of the Public Safety Staff.
3. Individuals should dial 911 for medical and other life-threatening emergencies in addition to seeking assistance from Public Safety Officers on duty.

III. Questions Regarding the Juilliard Pre-College and MAP Public Safety Policy

Any questions regarding the Juilliard Pre-College and MAP Public Safety Policy should be directed to the Pre-College and MAP Program Directors at precollege@juilliard.edu and map@juilliard.edu.